



# GANDHI INSTITUTE

FOR EDUCATION & TECHNOLOGY

BANIATANGI, BHUBANESWAR-752060, INDIA

Approved by AICTE, New Delhi, Govt. of Odisha & Affiliated to BPUT, Rourkela & SCTE&VT, BBSR



## CENTRAL LIBRARY

### NOTICE

Ref/ GIET/ 406 /2018

Date: 23/07/2018

This is hereby informed to all the students that a "Code of conduct" for library has been established by the institute. All the students are advised to abide by the rules and regulations as given below.

### Admission in to the Library

1. Before enter the Library sign in Gate Register.
2. All personal belongings except papers and notebook shall be deposited at entrance gate.
3. Students are not allowed to the reading hall without his/ her own Identity /Library card.
4. The library will be remaining opened starting from Morning 9.00 A.M to Evening 8.30 PM.

### Conduct with in the Library

1. The readers shall maintain silence with in the library premises.
2. During the class hour students are not allowed inside Library.
3. Using cellular phones and Audio Instruments with or without speaker or Headphone is Strictly prohibited in the library premises.
4. Spitting, Smoking, Drinking, Eating, or Chewing of tobacco, Sleeping, gossiping inside the Library is strictly Prohibited.
5. If In case the Authority staff feels a student user is disturbing other users, he or she may be disallowed in to the Library.
6. Appropriate Action will be taken for Breaking of Rules.

The above rules have been made for keeping strict discipline inside the library and create a study environment for well being of the students. Hence all students are instructed to adhere it.

PRINCIPAL  
GIET, BBSR



LIBRARIAN 23.07.18  
GIET, BBSR

Principal  
Copy to :- Honorable VC sir / Dean DSA / Principal ( Diploma Wing) / All HODs /

Hostel/Office.